

## REQUEST FOR COACHING

<b>Name of person for whom coaching is requested:</b>		<b>Location:</b>	
<b>Team/Department:</b>		<b>Tel #:</b>	
<b>Line Manager:</b>		<b>Email address:</b>	
<b>Requestor:</b>		<b>Date of Request:</b>	
<b>Subject area</b> (Please indicate the topic(s) that the coaching is intended to address)			
<b>Objectives</b> (If either specific or general objectives or expected outcomes have already been identified for the coaching, please indicate these here)			
<b>Why is coaching expected to be most appropriate for meeting this need?</b> (Please indicate if other interventions have been considered/attempted)			
<b>Is face-to-face or telephone coaching preferred?</b>	Face-to-face Telephone No preference	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<b>When would you prefer the coaching to commence?</b>		<b>If possible to identify, which regular days/times are likely to be most suitable for coaching?</b>	
<b>Signature</b> (individual for whom coaching is requested)	Date.....		
<b>Signature</b> (line manager of individual for whom coaching is requested)	Date.....		